



## ***CSPS PARENT PAYMENT ARRANGEMENTS FOR 2025***

Dear Parent/Guardian,

We are looking forward to another great year of teaching and learning at Caulfield South Primary School and would like to advise you of Caulfield South Primary School's voluntary financial contributions for 2025.

While schools provide free instruction to meet the standard curriculum, the reality is that maintaining and enhancing high-quality education for our children relies heavily on the generosity and support of our families. We want to assure you that all contributions are entirely voluntary, but they make an immeasurable difference in delivering the kind of enriching, well-rounded education that helps our students thrive.

We recognise the challenges many families are facing with the current rising cost of living. With this in mind, we have kept our curriculum contributions as low as possible while still ensuring that Caulfield South Primary can continue to offer a rich and engaging learning environment. Every contribution goes a long way in supporting the programs and facilities that set our school apart.

Your ongoing support enables us to provide vital resources, additional programs, and an engaging learning environment for all students. Without it, we may be forced to reduce or discontinue some of these enhancements. This is why we encourage families who are able to contribute, even a little more if possible, to consider doing so. Your generosity, whether through voluntary contributions, fundraising, or the gift of your time, helps ensure that our school remains a place of pride and excellence for all our children.

Some of the key projects you will be supporting in 2025 include:

- Expanding the highly impactful 'Little Learners Love Literacy' reading program for prep to year 2 and extending 'novel-study' texts in Years 3 to 6.
- Enhancing the 'Primary Maths Specialist Program' to further develop our teachers' expertise and resources to support the delivery of a highly-effective mathematics program.
- Continuing our membership of the International Baccalaureate to deliver the Primary Years Programme (PYP).
- Build on the variety of resources for our comprehensive & engaging STEM program, including further development of the coding and robotics programs.
- Completion of the major redevelopment of the senior playground, alongside continuing upgrading of playground areas, gardens and sports areas across the school.
- Upkeep of the traditional building in the school, including further carpeting and painting works.
- Completion of the installation of shade sails in the quadrangle.
- Replacement of water troughs and drinking taps throughout the school.

We understand that financial constraints can make contributions difficult for some families, and we want to assure you that support options are available.



Year 5

November 2024

Caulfield South Primary School offers the following assistance programs:

- Second-hand uniform shop
- State Schools Relief Fund (SSRF)
- Camps, Sports and Excursions Fund (CSEF)
- Flexible payment plans and instalment options
- One off School Savings Bonus (\$400) for 2025

We also offer flexible payment plans and instalment options.

For a confidential discussion about accessing any of these services or to explore alternative payment arrangements, please don't hesitate to contact our Business Manager, Margaret Salvatore, via the school office (email link [here](#), or make an appointment via phone on 9578 3718).

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Thank you once again for your continued support.

Yours sincerely,

Jackie Dzienciol

School Council President

Louise Kuramoto

Treasurer

Rohan Cooper

Principal



# Yr 5 Requested Contributions 2025

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Requested Amount
<p><b><i>Classroom consumables, materials &amp; equipment</i></b></p> <ul style="list-style-type: none"> <li>• <b>Literacy-</b> book boxes, sticky tape, glitter, cover paper, kinder squares, masking tape, cooking ingredients (\$65)</li> <li>• <b>Numeracy-</b> numeracy concrete aids, charts, weighing equipment, dice, timers, utensils for measuring, etc. (\$65)</li> <li>• <b>Inquiry/STEM-</b> such as cardboard, masking tape, mirrors, batteries, wires, food materials for experiments, Science equipment (\$42)</li> <li>• <b>ART-</b> clay, paint, oil pastels, cardboard, paste, assorted paper, Art equipment (\$28)</li> <li>• <b>LOTE Program-</b> assorted paper used during Italian activities (\$6.00)</li> <li>• <b>Physical Education-</b> sports equipment (\$7.00)</li> <li>• <b>Printing and photocopying of worksheets and learning materials</b> (\$7.00)</li> </ul>	\$220.00
<p><b><i>Online subscriptions</i></b>  <i>For subscriptions, programs and Apps for Numeracy, Literacy, Music and Italian, such as Essential Assessment, PAT Online Assessment, Seesaw subscription</i></p> <p><b><i>ICT devices – provision of devices from the shared classroom sets</i></b></p> <ul style="list-style-type: none"> <li>• <b>ICT Technician Additional Support</b></li> <li>• <b>Cyber Bullying Program</b></li> <li>• <b>Prep ICT Devices- provision of devices from the shared classroom sets (iPads) No cost for 2025</b></li> </ul>	\$52.00  \$7.00
<p><b><i>Swimming and water safety program - 5 days</i></b></p>	\$TBA
<p><b><i>Whole school events</i></b></p> <ul style="list-style-type: none"> <li>• <b>Italian Cultural day</b></li> </ul>	\$TBA
<p><b>Total Requested Curriculum Contributions</b></p>	<b>\$279.00</b>



Other Contributions - for non-curriculum items and activities	Requested Amount
<i>School Sports Victoria affiliation (Year 4 to Year 6 only)</i>	\$6.50
P.A. Multi-Event Fundraising (includes icy poles (per term), a sausage sizzle lunch, a bagel lunch & casual clothes events (per term) per child)	\$20.00
Health & Wellbeing First Aid Officer Monday to Friday (per child)	\$120.00
Grounds/Maintenance Contribution - Prep to Year 6 (per child) ( <i>Groundsman</i> )	\$95.00
School Administration Software	\$40.00
School Yearbook	\$20.00
Community & Facilities Contribution <i>(Includes a long-term focus on furnishing a school library and updating our playgrounds, as well as upkeeping air-conditioning units, security, playground safety, fencing, signage and pathways).</i>	\$120.00
Welfare/Families experiencing financial difficulties ( <i>contribution appreciated</i> )	\$30.00
<b>Total Requested Other Contributions</b>	<b>\$451.50</b> plus nominated amounts

**Extra-Curricular Items and Activities – provided on a user-pays basis**

Caulfield South Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

***Please note: No user pay activities will be undertaken unless payment in full is received. Monies (and appropriate consent / permission) must be paid at least 48 hours prior to the excursion day for organisation, safety, record keeping & attendance.***

Extra-Curricular Items and Activities	Amount
Excursion/Incursions ( <i>parents advised of cost prior to the event</i> )	TBA
Extra-curricular activities provided by external providers: If you choose to access them for your child, you will be required to pay and you will be invoiced separately by the provider for these. These activities may include: <i>Music, Soccer, Basketball, Tennis, Chess, Hebrew Language, Jewish Religious Studies</i>	TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>\$TBA</b>



### Educational items for students to own

Next week you will receive the 2025 Booklist, a list of items that the school recommends you purchase online from Office Corporate for your child to individually own and use. Parents/carers of year 4 to 6 students are recommended to purchase a Chromebook BYOD (Bring Your Own Device) for your child to own and use from the school's recommended supplier. Purchasing educational items for your children to own and use from the school's recommended suppliers is not compulsory, and parents can choose to purchase items elsewhere.

### Financial Support for Families

Caulfield South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. For more information visit [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef).
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact by:

**PHONE:** 9578 3718

**EMAIL:** [caulfield.south.ps@education.vic.gov.au](mailto:caulfield.south.ps@education.vic.gov.au)

### Total Parent Payment Summary

Category	Totals
Curriculum Contributions	\$279.00
Other Contributions <i>(Non-tax deductible)</i>	\$451.50 plus nominated amounts
Extra-Curricular Items and Activities	\$TBA
<b>Total</b>	<b>\$730.50</b> plus nominated amounts and the cost of extracurricular items and activities



Year 5

November 2024

### **Payment methods**

We request that parent payments/contributions are made by **Compass**, however, debit/credit card, cash or cheque may be sent in a named envelope (envelope available via office) with your child or paid at the school's administrative office from Thursday 8<sup>th</sup> November 2024.

To support our planning and preparations for the year ahead, we kindly request you make full payment of these contributions as soon as possible. However, please contact the office on 9578 3718 if you wish to arrange a more flexible payment plan.

### **Refunds**

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information. For further information regarding refunds, please refer to our Refund Policy located on the school website.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.